

Alabama Council of Community Mental Health Boards

2012 CALL FOR PROGRAMS

38th ANNUAL CONFERENCE
May 9-10, 2012
BIRMINGHAM-JEFFERSON CIVIC CENTER
BIRMINGHAM, ALABAMA

Members of the **Alabama Council Annual Meeting Committee** invite the submission of program proposal applications for presentation at the 2012 Annual Conference. Workshops are being requested in the following areas, but not limited to: board training and development, clinical issues in mental illness, intellectual disabilities, or substance abuse treatment, and fiscal/administrative issues.

Very Important!

How to Submit Proposals—

- 1. The proposal will only be considered if it is on this form!**
- 2. Full Resume is required at the time of submission for each speaker presenting.**
- 3. A Call For Programs Form is available on the website: www.alcouncil.com**

Submit to: accmhb@aol.com or
Alabama Council of Community Mental Health Boards
160 Yeager Parkway, Suite 103
Pelham, AL 35124 or via email accmhb@aol.com or fax (205) 278-5380

Submit proposals by January 15, 2012.

Only applications with all the above information will be reviewed. Notifications of acceptance will be issued by **February 15th, 2012 -- by email.**

PRESENTATION FORMATS - Sessions are 75 minutes.

- ◆ **LECTURE** - An in-depth presentation of a significant topic with a planned discussion and question/answer period. (Single presenter)
- ◆ **PANEL PRESENTATION** - A significant topic discussed through a series of formal presentations and interaction among presenters.
***Please limit the panel to no more than four (4) presenters.**

Alabama Council of Community Mental Health Boards

PROGRAM PROPOSAL APPLICATION

Presentation Title: _____

Program Summary (50 words or less) (Please TYPE or use the Computer.)

Educational Objectives: Please list three (3) brief points. (Please TYPE)

Presentation Format: Lecture
 Panel

Audiovisual Equipment Required:

All visuals should be visible to the eye from a distance of 50 feet.

If you require assistance with equipment, please check below.

Equipment request must be made at the time of submission of the proposal.

- 35 mm Carousel slide projector/screen
- Flip Chart
- Overhead transparency/screen
- Video tape player/monitor (VHS only)
Due to the expense of AV equipment please request *only* what you plan to use.
- I will provide my own LCD projector and computer for a power point presentation.

FINANCIAL CONSIDERATION -- (Please Read Carefully)

- **One complimentary registration fee (for the day of presentation only) will be provided for each accepted program proposal.**
- **Speakers are required to register for the conference if they plan to attend events other than their specific presentation.**

Alabama Council of Community Mental Health Boards

Lecture Presentation

(Name) (Degree) (Title)

(Agency) (Email Address) (Mailing Address) (Telephone #)

Panel Presentation

*Please list * Panel Coordinator First.*

*1. (Name) (Degree) (Title)
(Agency) (Email Address) (Mailing Address) (Telephone #)

2. (Name) (Degree) (Title)
(Agency) (Email Address) (Mailing Address) (Telephone #)

3. (Name) (Degree) (Title)
(Agency) (Email Address) (Mailing Address) (Telephone #)

4. (Name) (Degree) (Title)
(Agency) (Email Address) (Mailing Address) (Telephone #)

Checklist for Presenter: Please check below.

- I have attached my current resume.
- I have made my request for AV equipment.
- I have submitted a summary and 3 educational objectives.
- I have included my email address.
- I will bring 50+ copies of my handouts to the conference.

PLEASE NOTE:

- ***One complimentary registration fee (for the day of presentation only) will be granted for each accepted program proposal. One person per presentation.***
- ***Speakers are required to register for the conference if they plan to attend events other than their specific presentation.***

***HANDOUTS – are very important to the participants, please make 50+ for each of your presentations. In addition to your providing handouts at the conference, you may send your powerpoint presentation/handout by email and it will be posted on the Council website following the conference.**

Please email or fax your information to:

- **Email: accmhb@aol.com ~ Subject: 2012 Annual Conference**
- **Fax: 205-278-5380**

Alabama Council of Community Mental Health Boards

160 Yeager Parkway, Suite 103

Pelham, AL 35124

Telephone:205-664-2114

For Conference Registration Information, Directions, etc. please visit the Council's web site at www.alcouncil.com.