

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

125 FERNCO DRIVE
NASHVILLE, TENNESSEE 37207
TELEPHONE: (615) 256-0357
FAX: (615) 256-0490

OFFICES IN MID-AMERICA SERVING CLIENTS ACROSS AMERICA

**American Council of Community
Mental Health Boards Conference
Birmingham Jefferson Convention Center
May 12 - 13, 2010
Birmingham, AL**

EACH BOOTH INCLUDES:

Booth Size 10' x 10'
(1) 6' x 30"H Black Draped Table
(2) Chairs
(1) Wastebasket
(1) 7" x 44" ID Sign

MOVE-IN DATES & HOURS:

Tuesday, May 11 2:00pm - 5:00pm

SHOW DATES & HOURS:

Wednesday, May 12 7:30am - 7:00pm
Thursday, May 13 7:30am - 12:15pm

SHOW COLORS:

Booth Drape: Black & Burgundy

MOVE-OUT DATES & HOURS:

Thursday, May 13 12:15pm - 1:15pm

DEADLINE TO ORDER SERVICES AT DISCOUNT RATES:

April 28, 2010

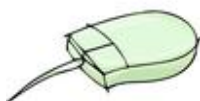
**All carriers other than Pilot Freight
must be checked in by 1:30pm on Thursday.**

As the Official Service Contractor for this exposition, we are enclosing various equipment rental and service order forms for your information and use. In addition to The George Fern Company forms, you may find forms enclosed for services performed by the Convention facility or other suppliers. Please give special attention to see that forms and payments are directed to address indicated on each order form. Some services may *not* be provided by The George Fern Company.

We realize that exhibiting in a convention can be complicated. If you need assistance or additional information that is not addressed here, please contact our Exhibitor Services Department at (615) 256-0357. We look forward to serving you.

The George Fern Company

WAYS TO ORDER



BY INTERNET
www.georgefern.com



BY MAIL:
MAIL ORDER FORMS TO:
GEORGE FERN CO.
125 Fernco Drive
Nashville, Tennessee 37207



BY FAX:
SEND ORDER FORMS TO:
(615) 256-0490
(CREDIT CARDS ONLY)
Our **FAX** line is open 24 hours

FURNITURE RENTAL ORDER FORM

Return To:

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

125 FERNCO DRIVE * NASHVILLE, TN 37207-3904
TELEPHONE 615/256-0357 * FAX 615/256-0490

DEADLINE for return of this form: April 28, 2010

PAYMENT POLICY: Payment in full, including tax, must accompany order and be received at our office by deadline to qualify for discount rates. Please complete payment authorization form.

CANCELLATION POLICY: Cancellation after deadline will be charged at 50% of prevailing rate. Cancellation after installation will be 100% of prevailing rate.
LATE REQUEST: Requests after deadline will be filled as available at the standard rates.
COLOR/SIZE SELECTION: Choices not indicated will be selected by George Fern Co. to coordinate with show colors and size of exhibit.

CHAIRS, STOOLS, COFFEE TABLES						DISPLAY TABLES - 30" high x 2' wide					
Qty	Code	Description	Discount Rate	Standard Rate	Amount	Qty	Code	Description	Discount Rate	Standard Rate	Amount
	105	Upholstered Arm Chair	77.00	104.00			223	4'x30"h Table Skirted 3 Sides	110.00	148.50	
	103	Padded Side Chair	63.25	85.50			233	6'x30"h Table Skirted 3 Sides	140.25	189.25	
	101	Armless Side Chair	59.00	79.75			253	8'x30"h Table Skirted 3 Sides	170.00	229.50	
	121	Swivel Desk Chair	90.25	121.75			522	Drape 4th Side of 30"h Table	58.50	79.00	
	131	Stool Padded With Back	64.00	86.50			222	4'x30" Table Not Skirted	42.50	57.50	
	215	Pedestal Table-30" Dia/30" h	114.25	154.25			232	6'x30" Table Not Skirted	55.50	75.00	
	216	Pedestal Table-30" Dia/40" h	125.50	169.50			252	8'x30" Table Not Skirted	61.50	83.00	
						CHECK SKIRT COLOR (Includes Top Covered with White Plastic)					
						<input type="checkbox"/> Black (04) <input type="checkbox"/> Blue (06) <input type="checkbox"/> Maroon (11) <input type="checkbox"/> Gold (08) <input type="checkbox"/> Green (10) <input type="checkbox"/> Gray (09) <input type="checkbox"/> Red (14) <input type="checkbox"/> White (16) <input type="checkbox"/> Teal (18) <input type="checkbox"/> Plum (19)					
ACCESSORIES						DISPLAY TABLE COUNTERS - 40" high x 2' wide					
	401	Wastebasket With Liner	19.25	26.00			229	4'x40"h Counter Skirted 3 Sides	140.25	189.25	
	407	Easel, Tripod	32.25	43.50			239	6'x40"h Counter Skirted 3 Sides	166.00	224.00	
	409	Chrome Bag Stand	104.50	141.00			259	8'x40"h Counter Skirted 3 Sides	199.00	268.75	
	413	Clothes Tree	48.25	65.25			530	Drape 4th Side of 40"h Table	77.00	104.00	
	435	Stanchion, Chrome	48.25	65.25			228	4'x40"h Table Not Skirted	55.25	74.50	
	437	Ln/ft Stanchion Chain	3.50	4.73			238	6'x40"h Table Not Skirted	71.00	95.75	
							258	8' x 40"h Table Not Skirted	77.00	104.00	
SPECIAL BOOTH DRAPING						CHECK SKIRT COLOR (Includes Top Covered with White Plastic)					
	507	Ln/ft 30" Skirting	9.75	13.15		<input type="checkbox"/> Black (04) <input type="checkbox"/> Blue (06) <input type="checkbox"/> Maroon (11) <input type="checkbox"/> Gold (08) <input type="checkbox"/> Green (10) <input type="checkbox"/> Gray (09) <input type="checkbox"/> Red (14) <input type="checkbox"/> White (16) <input type="checkbox"/> Teal (18) <input type="checkbox"/> Plum (19)					
	509	Ln/ft 40" Skirting	12.90	17.40							
	541	Special color siderail drapes, 36" high - Price per lineal foot	12.90	17.40							
	543	Special color background drapes, 8' high - Price per lineal foot	18.95	25.60							
						TABLETOP RISERS - 12" wide, Covered White					
							270	4' Undraped Riser w/Cover	25.00	33.75	
							272	6' Undraped Riser w/Cover	39.00	52.75	
							274	8' Undraped Riser w/Cover	55.50	75.00	
						CHECK SPECIAL DRAPING COLOR					
						<input type="checkbox"/> Black (04) <input type="checkbox"/> Blue (06) <input type="checkbox"/> Maroon (11) <input type="checkbox"/> Gold (08) <input type="checkbox"/> Green (10) <input type="checkbox"/> Gray (09) <input type="checkbox"/> Red (14) <input type="checkbox"/> White (16) <input type="checkbox"/> Teal (18) <input type="checkbox"/> Plum (19)					

No credit will be given after close of event on items or services ordered, but not received. If you have a problem please see the George Fern Co. Service Desk Personnel at the event site prior to opening.

Charges listed above include delivery to your booth, rental (not sale) during the event, and removal.

Sub Total: \$ _____
10.00 % Tax: \$ _____
TOTAL \$ _____

Yes, I have completed and enclosed the Payment Authorization form.

Name of Event **ALABAMA COUNCIL CONFERENCE 05-09506-10** Booth Number _____

Firm Name _____ Phone(____) _____ Fax(____) _____

Address _____ E-Mail _____
Street City, State Zip Code

Print/Type Name _____ Signature _____ Date _____

(Must be received in our office by deadline)

Return to:

CARPET RENTAL ORDER FORM

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

125 FERNCO DRIVE * NASHVILLE, TN 37207-3904

TELEPHONE 615/256-0357 * FAX 615/256-0490

DEADLINE for return of this form: **April 28, 2010**

CANCELLATION: Cancellation after deadline will be charged at 50% of prevailing rate.

LATE REQUEST: Requests after deadline will be filled as available at the standard rate.

COLOR Choice: Choices not indicated will be selected by George Fern Co.

PLUSH CARPET

Plush carpet is an upgraded carpet, available in 12 decorator colors. Swatches will be sent to you upon request.
Cut carpet is designed for use in standard size exhibit booths. If complete area carpet for your space is desired, order by the complete area square footage. Complete area carpet includes trimming, seaming, wastage, edge taping, rental and removal for carpet specifically cut to your exact measurements.

CARPET & PADDING PACKAGE	DISCOUNT RATE	STANDARD RATE	CARPET ONLY	DISCOUNT RATE	STANDARD RATE
<input type="checkbox"/> 10 FT x 10 FT (335).....	\$ 271.50	\$ 366.50	<input type="checkbox"/> 10FT x 10 FT (331)	\$ 201.75	\$ 272.25
<input type="checkbox"/> 10 FT x 20 FT (336).....	\$ 543.00	\$ 733.00	<input type="checkbox"/> 10 FT x 20 FT (332).....	\$ 403.50	\$ 544.75
<input type="checkbox"/> 10 FT x 30 FT (337).....	\$ 814.25	\$ 1,099.25	<input type="checkbox"/> 10 FT x 30 FT (333).....	\$ 605.25	\$ 817.00
<input type="checkbox"/> 10 FT x 40 FT (338).....	\$ 1,085.75	\$ 1,465.75	<input type="checkbox"/> 10 FT x 40 FT (334).....	\$ 807.00	\$1,089.50

Plush Complete Area Carpet (Minimum order 100 sq/ft.)			DISCOUNT RATE	STANDARD RATE	TOTAL
<input type="checkbox"/> Plush Carpet Sq/ft. (328)	_____ FT x _____ FT = _____ SQ FT @		\$ 3.40/sq. ft.	\$ 5.00/sq. ft.	= \$ _____
<input type="checkbox"/> Padded Area Size (350)	_____ FT x _____ FT = _____ SQ FT @		\$.81/sq. ft.	\$ 1.17/sq. ft.	= \$ _____
<input type="checkbox"/> Plastic Covering Area (360)	_____ FT x _____ FT = _____ SQ FT @		\$.16/sq. ft.	\$.23/sq. ft.	= \$ _____

CHECK COLOR DESIRED FOR PLUSH CARPET

- () Cherry Red (46) () Colony Blue (62) () White (63) () Burgundy (48)
 () Grey Pearl (64) () Berry (51) () Ebony (47) () French Beige (65)
 () Charcoal (66) () Emerald (67) () Blue Mist (68) () Mocha (61)

TRADITIONAL CARPET

Cut carpet is designed for use in standard size exhibit booths. If complete area carpet for your space is desired, order by the complete area square footage. Complete area carpet includes trimming, seaming, wastage, edge taping, rental and removal for carpet specifically cut to your exact measurements.

CARPET & PADDING PACKAGE	DISCOUNT RATE	STANDARD RATE	CARPET ONLY	DISCOUNT RATE	STANDARD RATE
<input type="checkbox"/> 9 FT x 10 FT (309)	\$ 204.50	\$ 276.00	<input type="checkbox"/> 9 FT x 10 FT (301)	\$ 139.00	\$ 201.70
<input type="checkbox"/> 9 FT x 20 FT (310)	\$ 409.00	\$ 552.25	<input type="checkbox"/> 9 FT x 20 FT (302)	\$ 278.00	\$ 403.01
<input type="checkbox"/> 9 FT x 30 FT (311)	\$ 613.50	\$ 828.25	<input type="checkbox"/> 9 FT x 30 FT (303)	\$ 417.00	\$ 605.00
<input type="checkbox"/> 9 FT x 40 FT (312)	\$ 818.00	\$ 1,104.25	<input type="checkbox"/> 9 FT x 40 FT (304)	\$ 556.00	\$ 806.00

Traditional Complete Area Carpet (Minimum order 100 sq/ft.)			DISCOUNT RATE	STANDARD RATE	TOTAL
<input type="checkbox"/> Traditional Carpet Sq/ft. (314)	_____ FT x _____ FT = _____ SQ FT @		\$ 3.00/sq. ft.	\$ 4.00/sq. ft.	= \$ _____
<input type="checkbox"/> Padded Area Size (350)	_____ FT x _____ FT = _____ SQ FT @		\$.81/sq. ft.	\$ 1.17/sq. ft.	= \$ _____
<input type="checkbox"/> Plastic Covering Area (360)	_____ FT x _____ FT = _____ SQ FT @		\$.16/sq. ft.	\$.23/sq. ft.	= \$ _____

CHECK COLOR DESIRED FOR TRADITIONAL CARPET

- () Red (14) () Blue (06) () Maroon (11) () Grey (09) () Plum (19) () Black (04)
 () Seafoam (20) () Madison (80) () Blue Mist (68)

Yes, I have completed and enclosed the Payment Authorization form.

Sub Total: \$ _____

No credit will be given after close of event on items or services ordered, but not received. If you have a problem please see the George Fern Co. Service personnel at the event site prior to opening.

10.00 % Tax: \$ _____

TOTAL: \$ _____

Name of Event **ALABAMA COUNCIL CONFERENCE 05-09506-10** Booth Number _____

Firm Name _____ Phone(____) _____ Fax(____) _____

Address _____ E-Mail _____
Street City, State Zip Code

Print/Type Name _____ Signature _____ Date _____

All orders are subject to the terms and conditions as outlined on the payment form.

CLEANING SERVICE ORDER FORM

Return to:

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

125 FERNCO DRIVE * NASHVILLE, TN 37207-3904

TELEPHONE 615/256-0357 * FAX 615/256-0490

DEADLINE for return of this form: April 28, 2010

PAYMENT POLICY: Payment in full, including tax, must accompany order and be received at our office by deadline for order to be processed. Please complete payment authorization form.

CANCELLATION POLICY: Cancellation of any portion of cleaning order after deadline will be charged at 25% of order.

LATE REQUEST: Requests received after deadline will be filled as quickly as possible.

The cleaning services provided by the exhibit hall include only a general sweeping of the aisle. All rental carpets ordered from the George Fern Co. are installed in clean condition. Any cleaning service required within your booth space for debris accumulated during set-up and exhibit hours should be ordered below. Cleaning will be done each evening. Any cleaning service required within your booth the following morning will result in a re-vacuum charge of \$.21 Per Sq. Ft.

VACUUM / SHAMPOO / MOP

All rates are based on the total square footage of your exhibit space. (100 square foot minimum)

Please check preference below:

- (903) VACUUM -- DAILY of carpet, empty wastebaskets before initial opening of exhibit and DAILY thereafter\$.30 Per Sq. Ft. PER DAY
- (901) VACUUM -- ONCE of carpet, empty wastebaskets ONCE before initial opening of exhibit.....\$.33Per Sq. Ft.
- (905) SHAMPOO -- ONCE before initial opening of exhibit\$.49Per Sq. Ft.
- MOPPING - tile/linoleum/vinyl floor coveringAVAILABLE UPON REQUEST

There will be an additional charge for cleaning carpets that are subjected to excessive wear and tear such as wood or metal shavings generated by demonstrations in the booth, food sampling, landscape, etc.

PORTER SERVICE

Empty wastebasket, police exhibit space at two hour intervals during show hours.

(915) Periodical porter service\$105.00 PER DAY

Please check preference below:

- DAILY
- ONCE - Specify Day: _____ Date: _____
- OTHER - Specify Day(s) / Date(s) _____

DISPLAY WIPE DOWN

- (911) Display Wipe Down before initial opening (4 Hour minimum per day) \$26.00 per hr. S/T or \$ 39.00 per hr. O/T
- (913) Display Wipe Down daily (4 Hour minimum per day) \$26.00 per hr. S/T or \$ 39.00 per hr. O/T

SPECIAL INSTRUCTIONS / CONCERNS

ESTIMATE CLEANING SERVICES COST FOR ADVANCE PAYMENT

- Exhibit Space: _____ ft. x _____ ft. = _____ sq. ft. (100 sq. ft. minimum) x _____ per sq. ft. x _____ days = \$ _____
- Porter Service: _____ days x \$ 105.00 per day= \$ _____
- Display Wipe Down: _____ hours (4 Hr. min. per day) x _____ day(s) x [\$ 26.00 hr. S/T or \$ 39.00hr. O/T]. = \$ _____

No credit will be given after close of event on items or services ordered but not received. If you have a problem please see George Fern Co. Service Desk Personnel at event site prior to leaving.

Sub Total: \$ _____

10.00 % Tax: \$ _____

Yes, I have completed and enclosed the Payment Authorization form.



TOTAL \$ _____

Name of Event ALABAMA COUNCIL CONFERENCE 05-09506-10 Booth Number _____

Firm Name _____ Phone(____) _____ Fax (____) _____

Address _____ E-Mail _____
Street City, State Zip Code

Print/Type Name _____ Signature _____ Date _____

(Must be received in our office by deadline)

PANELBOARD RENTAL ORDER FORM

Return to:

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

125 FERNCO DRIVE * NASHVILLE, TN 37207-3904

TELEPHONE 615/256-0357 * FAX 615/256-0490

DEADLINE for return of this form: April 28, 2010

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CANCELLATION POLICY: Cancellation after deadline will be charged at 50% of prevailing rate. Cancellation after installation will be 100% of prevailing rate.

LATE REQUEST: Requests after deadline will be filled as available at the standard rate.

PLEASE INDICATE TYPE AND STYLE OF PANEL REQUIRED

BULLETIN BOARDS

Quantity	Style	Discount Rate	Standard Rate
_____	(605) 4' x 8' velcro board(Double-sided) (Gray Only)	\$ 90.00ea	\$ 125.00 ea

WIRE MESH GRID PANELS

Quantity	Style	Discount Rate	Standard Rate
_____	(474) 4' x 8' Grid Panel.....	\$ 75.00ea	\$ 110.00 ea

PERFORATED BOARD

Quantity	Style	Discount Rate	Standard Rate
_____	(613) 2' x 8' perf. board panel _____	\$ 60.00ea	\$ 87.00 ea
_____	(615) 4' x 8' perf. board panel _____	\$ 75.00ea	\$ 105.00 ea

Perforated board is painted white but may be painted in a solid color of your selection at additional cost ...

_____ (617) Special color for 2' x 8' (per panel add'l) \$ 40.00ea \$ 56.00 ea

_____ (619) Special color for 4' x 8' (per panel add'l) \$ 40.00ea \$ 56.00 ea

Specify Color _____

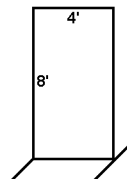
Perforated board hooks NOT provided.

SHELVING

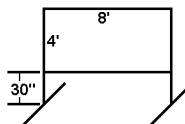
Quantity	Discount Rate	Standard Rate
_____	(631) 4' long x 6" deep - white.....	\$ 10.00 ea \$ 14.00 ea
_____	(635) 8' long x 6" deep - white.....	\$ 17.50ea \$ 24.00 ea
_____	(637) Special Color (per shelf additional).....	\$ 10.00ea \$ 14.00 ea

Specify Color _____

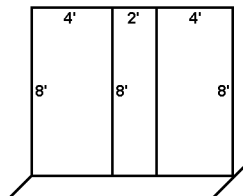
STYLES



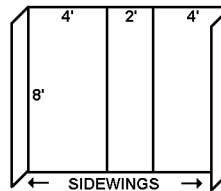
← **STYLE "V"**
Vertical
1 - 4' x 8' or 1 - 2' x 8'



← **STYLE "H"**
Horizontal
1 - 4' x 8' or 1 - 2' x 8'



← **STYLE "B"**
Style B requires
2 - 4' x 8' panels
and 1 - 2' x 8' panel per
10 feet wide backwall.
(Perforated Board Only)



← **STYLE "C"**
Style C requires
2 - 4' x 8' panels and
1 - 2' x 8' panel per
10' backwall. Side wings can
be ordered as either
2 - 4' x 8' panel or
2 - 2' x 8' panels.
(Perforated Board Only)

Please indicate below the desired depth of side wings and be sure to include side wing returns in your order for Style "C".

2' deep

4' deep

No credit will be given after close of event on items or services ordered, but not received. If you have a problem please see the George Fern Co. Service Desk Personnel at the event site prior to opening.

Charges listed above include delivery to your booth, rental (not sale) during the event, and removal.

Sub Total: \$ _____
10.00 % Tax: \$ _____

Yes, I have completed and enclosed the Payment Authorization form.

TOTAL \$ _____

Name of Event **ALABAMA COUNCIL CONFERENCE 05-09506-10** Booth Number _____

Firm Name _____ Phone(____) _____ Fax(____) _____

Address _____ E-Mail _____
Street City, State Zip Code

Print/Type Name _____ Signature _____ Date _____

(Must be received in our office by deadline)

SIGN AND ART WORK ORDER FORM

Return to:

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

125 FERNCO DRIVE * NASHVILLE, TN 37207-3904

TELEPHONE 615/256-0357 * FAX 615/256-0490

DEADLINE for return of this form: April 28, 2010

PAYMENT POLICY: Payment in full, including tax, must accompany order and be received at our office by deadline to qualify for discount rates. Please complete payment authorization form.

CANCELLATION POLICY: No refund on orders cancelled after deadline.

LATE REQUEST: Requests after deadline will be filled as available at the standard rate.

This form is to be used for ordering special signs or artwork (NOT your booth I.D. Sign). There are two types of sign styles available to choose from. The first is signs created using computer cut vinyl graphics. These are good for one, two, or three color simple signs in solid colors. For more elaborate artwork with color gradients, we offer full color digital signs. Complex process color logos are an example of this. Prices indicated below are based on preparation of sign from customer copy or, if digital, computerized artwork supplied.

PRESSURE SENSITIVE VINYL SIGNS

Prices indicated below are based upon 10 words per card and one color copy on white background. Signs other than sizes listed below will be prepared on a pro-rata price basis. Minimum order - \$ 25.00

Qty.	Code	Description	Discount Rate	Standard Rate	Amount
_____	(801)	Sign 7" x 11"	\$ 25.00	\$ 37.00	\$ _____
_____	(803)	Sign 11" x 14"	\$ 30.00	\$ 45.00	\$ _____
_____	(805)	Sign 14" x 22"	\$ 36.00	\$ 54.00	\$ _____
_____	(807)	Sign 7" x 44"	\$ 36.00	\$ 54.00	\$ _____
_____	(811)	Sign 14" x 44"	\$ 55.00	\$ 85.00	\$ _____
_____	(813)	Sign 22" x 28"	\$ 55.00	\$ 85.00	\$ _____
_____	(815)	Sign 28" x 44"	\$ 75.00	\$ 115.00	\$ _____
_____	(819)	Sign 2' x 8' Foamcore	\$ 160.00	\$ 240.00	\$ _____
_____	(821)	Sign 4' x 8' Foamcore	\$ 195.00	\$ 295.00	\$ _____
_____	(827)	Easel Back on Sign	\$ 7.50	\$ 11.50	\$ _____
_____	(829)	Words In Excess of 10	\$ 1.00	\$ 1.50	\$ _____
_____	(831)	Colored Sign Card	\$ 5.00	\$ 7.50	\$ _____
_____	(833)	Addl Color Lettering	\$ 5.00	\$ 7.50	\$ _____

FOUR COLOR DIGITAL SIGNS

Prices indicated below are based upon process color printing, mounting, and laminating on showcard or foamcore. Signs other than sizes listed below will be prepared on a sq/ft basis, rounded to the nearest 1/2 ft x 1/2 ft. Minimum order - \$ 30.00

Qty.	Code	Description	Discount Rate	Standard Rate	Amount
_____	(861)	Sign 7" x 11" Digital	\$ 30.00	\$ 45.00	\$ _____
_____	(863)	Sign 11" x 14" Digital	\$ 40.00	\$ 60.00	\$ _____
_____	(865)	Sign 14" x 22" Digital	\$ 50.00	\$ 75.00	\$ _____
_____	(867)	Sign 7" x 44" Digital	\$ 50.00	\$ 75.00	\$ _____
_____	(871)	Sign 14" x 44" Digital	\$ 75.00	\$ 112.50	\$ _____
_____	(873)	Sign 22" x 28" Digital	\$ 75.00	\$ 112.50	\$ _____
_____	(875)	Sign 28" x 44" Digital	\$ 95.00	\$ 142.50	\$ _____
_____	(879)	Sign 24" x 96" Digital	\$ 240.00	\$ 360.00	\$ _____
_____	(881)	Sign 48" x 96" Digital	\$ 480.00	\$ 720.00	\$ _____
_____	(882)	Foamcore _____ x _____	\$ 15.00/sf	\$ 22.50/sf	\$ _____
_____	(883)	Sentra _____ x _____	\$ 16.50/sf	\$ 24.75/sf	\$ _____
_____	(885)	SGL Banner _____ x _____	\$ 16.50/sf	\$ 24.75/sf	\$ _____
_____	(887)	DBL Banner _____ x _____	\$ 26.25/sf	\$ 34.00/sf	\$ _____

Emblems, Trademarks, logos, special style lettering, etc., can be prepared at extra cost depending on size and amount of work involved in production. Advance quotations can be provided upon submission of copy.

Emblems, Trademarks, logos, special style lettering, etc. are **inclusive** of the above prices, if provided to us in digital format. Please provide in a PC vector format if available, or PC raster is the second option. If you can only provide in Mac format, we will attempt to convert, but cannot guarantee 100% accuracy in conversion. If you have any questions on formats supported, please call.


PLEASE INDICATE COLOR OF SIGN AND LETTERING

COLOR OF BACKGROUND _____

COLOR OF LETTERING _____

PLEASE CHECK TYPE OF SIGN DESIRED

Vertical Sign 

Horizontal Sign 

INDICATE SIGN COPY

[] See Attached

No credit will be given after close of event on items or services ordered but missing from your exhibit space. If you have a problem please see service desk at the event site prior to leaving. Charges listed above include delivery to your booth (not installation or removal). Signs become your property and responsibility once you have received. If you require labor to install and/or remove any signage please request and specify on the enclosed display labor order form.

Sub Total: \$ _____

10.00 % Tax: \$ _____

Yes, I have completed and enclosed the Payment Authorization form.

TOTAL \$ _____

Name of Event **ALABAMA COUNCIL CONFERENCE 05-09506-10** Booth Number _____

Firm Name _____ Phone(____) _____ Fax(____) _____

Address _____ E-Mail _____
Street City, State Zip Code

Print/Type Name _____ Signature _____ Date _____

(Must be received in our office by deadline)

08-501

Return to:

DISPLAY LABOR SERVICE IN BOOTH ORDER FORM

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

125 FERNCO DRIVE * NASHVILLE, TN 37207-3904

TELEPHONE 615/256-0357 * FAX 615/256-0490

DEADLINE for return of this form: April 28, 2010
(THIS FORM IS NOT FOR UNLOADING & RELOADING - PLEASE USE SHIPPING FORM)

PAYMENT POLICY: Payment in full of total estimated labor must accompany order and be received by deadline to be processed. Please complete payment authorization form.

CANCELLATION POLICY: Cancellation of any portion of labor order within 48 hours of start will be charged one hour minimum per man of applicable hourly rate.

LATE REQUEST: Requests received after deadline will be filled as work force is available. Please direct all onsite inquiries to service desk.

PLAN A - SUPERVISED BY GEORGE FERN CO.

To save time and alleviate exhibitor supervision, Plan A (Supervision by George Fern Co.) is provided so that exhibits may be installed prior to the exhibitor's arrival. All pertinent information should be directed to us, including blueprints, photographs, shipping information and set-up instructions. Professionally trained personnel are used on installation, dismantles, and where possible, all work is performed on straight time. Charge for supervised services is 30 % with a minimum charge of \$45.00 . **Please provide an emergency contact telephone number:** (_____) _____ .

ORDER:	Number of People Required	Estimated Hours (one hour Increments) Each Person
(1001) Labor for Installation		
(1003) Labor for Dismantle		

DRAWINGS/BLUEPRINTS/PHOTOS
____ Attached
____ Coming under separate cover
____ With display-container #(_____)

RETURN SHIPPING INSTRUCTIONS
____ Attached
____ Coming under separate cover
____ With display-container #(_____)

PLAN B - SUPERVISED BY EXHIBITOR PERSONNEL

Starting time can be guaranteed only in those instances where men are requested for the start of the work day, which is 8:00 A.M., unless official set-up time is set to begin later in the day. While every attempt will be made to provide men at a time requested subsequent to 8:00 A.M. (or official set-up time), such starting time must be approximate, since men are assigned to jobs at the start of the day and it is impossible to gauge exact time of completion of first job assignment. **It is important that an exhibit representative check in at the service desk to pick up labor ordered.** Exhibit representative must also check the labor back in at the service desk upon completion of work. All work to be done under the supervision of the exhibitor or their representative.

ORDER:	Number of People Required	Estimated Hours (one hour Increments) Each Person	Start Time	Start Date	Estimated Finish Time	Estimated Total Time
(1001) Labor for Installation						
(1003) Labor for Dismantle						

Supervisor will be: _____
Phone: (_____) _____

NOTE: If exhibitor fails to pick up men at time ordered, a one hour per man no-show charge will be assessed.

RATES: Estimated Labor Services Cost for Advance Payment

Charges for labor service are based on prevailing rates of labor and materials. All labor before 8:00 A.M. and after 4:00 P.M. weekdays and all hours Saturday, Sunday and holidays will be charged at Overtime rate. Minimum charge for 1.00 hour per man. Straight time rate ... \$62.00 per man hour, Overtime rate ... \$120.00 per man hour. For information and cost relative to Labor With Forklift Rig in Booth, Labor to Hang Signs, or Labor for Unloading Services - please refer to other forms contained within this Service Kit.

INSTALLATION

_____ # of people x _____ # of hours per person = _____ x _____ # of days = _____ Total Straight Time Hours x \$ 62.00/hr. = \$ _____

_____ # of people x _____ # of hours per person = _____ x _____ # of days = _____ Total Over Time Hours x \$ 120.00/hr. = \$ _____

DISMANTLE **PLAN A - Add 30 % if supervised by George Fern Co. (\$ 45.00 min) = \$ _____**

_____ # of people x _____ # of hours per person = _____ x _____ # of days = _____ Total Straight Time Hours x \$ 62.00/hr. \$ _____

_____ # of people x _____ # of hours per person = _____ x _____ # of days = _____ Total Over Time Hours x \$ 120.00/hr. \$ _____

PLAN A - Add 30 % if supervised by George Fern Co. (\$ 45.00 min) = \$ _____

Total Display Labor = \$ _____

* IMPORTANT NOTICE *

NOTE: Your company is encouraged to carry insurance covering potential injury, damage or loss associated with your display. The George Fern Company will NOT be responsible for injury to display personnel and damage or loss of display materials. In any case, the liability of the George Fern Company is be limited to a maximum of 50% of the total labor bill, not to exceed \$1,000.

No credit will be given after billing of these services ordered but not received. If you have a problem please see George Fern Co. Service Desk Personnel at event site prior to opening. Advance payment in full by check, money order or credit card is required for all labor orders.

Sub Total: \$ _____
10.00 % Tax: \$ _____

Yes, I have completed and enclosed the Payment Authorization form.



TOTAL \$ _____

Name of Event ALABAMA COUNCIL CONFERENCE 05-09506-10 Booth Number _____

Firm Name _____ Phone(____) _____ Fax (____) _____

Address _____ E-Mail _____
Street City, State Zip Code

Print/Type Name _____ Signature _____ Date _____

(Must be received in our office by deadline)

**INDEPENDENT DISPLAY HOUSE
CONTRACTORS**

Return to:

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

125 FERNCO DRIVE * NASHVILLE, TN 37207-3904

TELEPHONE 615/256-0357 * FAX 615/256-0490

DEADLINE for return of this form: April 28, 2010

ALABAMA COUNCIL CONFERENCE

May 12-13, 2010

BJCC

BIRMINGHAM, ALABAMA

INDEPENDENT DISPLAY HOUSE CONTRACTORS

You are required to use this form ONLY if you are planning to have an Independent Display House Contractor install and/or dismantle your exhibit.

YES, we will be using an Independent Display House Contractor to install / dismantle our display.

Exhibitor Name: _____ Booth Number: _____

Exhibitor Contact Name: _____

Telephone Number: _____ Fax Number: _____ E-Mail: _____

Display House To Be Used: _____

Address: _____

Telephone Number: _____ Fax Number: _____ E-Mail: _____

Display House Contact Name: _____

I have notified our Independent Display House Contractor of the rules and regulations requiring them to submit a Certificate of Insurance to the Official Show Contractor, the George Fern Company, by the deadline date shown above.

Print or Type Name

Signature Date

(See reverse for policy regarding Independent Display House Contractors)

Policy Regarding Official Service Contractor and Regulations for Exhibitor Appointed Independent Display House Contractors to Install and Dismantle Displays

Show Management, acting on behalf of all exhibitors and in the best interest of the exposition, has appointed an Official Service Contractor to perform and provide necessary services and equipment.

The Official Service Contractor is appointed to:

- a. Insure the orderly and efficient installation and removal of the overall exposition,
- b. Assure the distribution of labor to all Exhibitors according to the need,
- c. Provide sufficient labor to satisfy the requirements of Exhibitors, and for the exposition itself,
- d. See that the proper type and limits of insurance are in force, and
- e. Avoid any conflict with local union and/or exhibit hall regulations and requirements.

The Official Service Contractor will provide all usual trade show services, including labor. Exceptions are:

- f. Supervision may be provided by the Exhibitor,
- g. The Exhibitor may appoint an outside independent contractor for installation and dismantle only of the Exhibitor's display.

Exhibitors may employ the service of independent contractors to supervise the installation and dismantlement of their displays, providing the Exhibitor and the installation and dismantling contractor comply with the following requirements.

1. The Exhibitor, in writing, must notify Show Management and George Fern Co. of their intention to utilize an independent contractor no later than 25 days prior to the first move-in day, furnishing the name, address and telephone number of the firm. Letters as such from independent contractors are neither valid nor acceptable.
2. Only the one Exhibitor named independent contractor's employees will be authorized on the show floor. Employees of third parties named or subcontracted by the Exhibitor named independent contractor will not be authorized admittance on the show floor unless those employees are named and badges as specified in the following article.
3. The independent contractor must furnish Show Management and George Fern Co. with the names of all on-site employees who will be working on the exposition floor prior to the first move-in day and see that they have and wear at all times identification badges supplied by the independent contractor containing the independent contractor name, employee name, and Exhibitor Company name, plus wear an exhibitor work pass supplied by Show Management.
4. The independent contractor must have all business licenses, permits and Workman's Compensation insurance required by the State and City government and the Convention Center Management prior to commencing work, and shall provide Show Management and George Fern Co. with evidence of compliance.
5. The independent contractor must carry a minimum of \$1,000,000.00 in Public Liability Insurance and shall provide Show Management and George Fern Co. with a certificate of insurance showing coverages and amounts and naming the sponsor, George Fern Co. and the Convention Center as coinsured.
6. The independent contractor must follow the scheduled work times or pay any additional costs incurred because of extended work hours.
7. The independent contractor may not solicit business on the exhibit floor.
8. The independent contractors must confine their operations to the exhibit area of their clients. No service desks, storage areas or other work facilities will be located anywhere else in building. The show aisles and public space are not part of the Exhibitor's booth space.
9. The independent contractors must comply with all labor agreements and practices and must not commit or allow to be committed by persons in their employment any acts that could lead to work stoppages, strikes or labor problems.
10. The exposition floor, aisles, loading docks, service and storage areas will be under the control of the Official Service Contractor, George Fern Co. The independent contractors must coordinate all of their activities with the George Fern Co.
11. For services such as electrical, plumbing, telephone, floral, booth cleaning and drayage, no contractor or supplier other than the Official Service Contractor/Supplier will be approved. This regulation is necessary because of licensing, insurance, and work done on equipment and facilities owned by parties other than the Exhibitor. Exhibitors shall provide only the material and equipment they own and is to be used in their exhibit space.

Return to:

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

125 FERNCO DRIVE * NASHVILLE, TN 37207-3904
 TELEPHONE 615/256-0357 * FAX 615/256-0490

MATERIAL HANDLING SERVICE ORDER FORM

DEADLINE for return of this form: **April 28, 2010**

*** IMPORTANT ***

Complete the Material Handling Payment computation below based upon your estimated shipment and return this form with your payment and the Payment Authorization Form included with this service kit.

Last date to ship to the WAREHOUSE May 10 by 3 pm
First date to ship to the SITE May 12 after 8 am

MATERIAL HANDLING INFORMATION

- All shipments must be sent prepaid. Collect shipments will not be accepted. Certified weight tickets required for unloading.
- The Advance Warehouse will ONLY accept packaged shipments, including crates, boxes, and skids. No loose shipment will be accepted unless the delivering carrier cannot deliver the shipment to the exhibit facility, in which case a 50% surcharge will be added to the warehouse rate.
- Loose, uncrated, van, or specialized carrier shipments should be sent **DIRECTLY** to the **CONVENTION FACILITY** to arrive **AFTER 8 AM** on the first date to ship to the **SITE**.
- Consignment or delivery of a shipment to George E. Fern Co. or its subcontractors by an Exhibitor or Shipper on behalf of the Exhibitor will be construed as an acceptance by the Exhibitor of the Freight Terms and Conditions on the front and reverse of this page.
- Outbound bills of lading must be filled out and turned into the exhibitor service desk. If designated carriers are to be used, the exhibitor must make those arrangements directly with carrier. If designated carrier fails to show in required time frame, shipment will be reconsigned to house carrier. If no return information is provided, freight will be returned to warehouse and storage charges will be applied.

SHIPPING ADDRESSES

<p>ADVANCE WAREHOUSE (To arrive prior to "Last date to ship to Warehouse") TO: (NAME OF EXHIBITOR) c/o GEORGE FERN CO 2100 RICHARD ARRINGTON JR BLVD N DOCK 1 BIRMINGHAM, AL 35203 FOR:ACCMHB BOOTH NUMBER _____</p>	<p>CONVENTION CENTER (After 8AM on the "First date to ship to the SITE") TO: (NAME OF EXHIBITOR) c/o George Fern Co C/O BJCC DOCK #1 2100 RICHARD ARRINGTON JR BLVD N. BIRMINGHAM, AL 35203 FOR:ACCMHB BOOTH NUMBER _____</p>
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MATERIAL HANDLING RATE SCHEDULE

Rates below include receipt of your freight on straight time; delivery to the booth; removal, storage, and return of empty crates; and at the end of the show - movement of your freight from the booth to the dock and reloading on trucks. **A 200 lb. minimum per shipment applies.**

CATEGORY	DESCRIPTION	RECEIVED AT	RATE
A	Crated or Skidded Shipments via common carrier to ==>	Advance Warehouse ==>	\$ 62.00 /cwt
B	Crated or Skidded Shipments via POV/Company Truck, Van Lines or Specialized Carrier, FedEx, UPS or U.S. Mail to ==>	Advance Warehouse ==>	\$ 78.00 /cwt
D	Crated or Skidded Shipments via common carrier to ==>	Show Site ==>	\$ 56.00 /cwt
E	Crated or Skidded Shipments via POV/Company Truck, Van Lines or Specialized Carrier, FedEx, UPS or U.S. Mail to ==>	Show Site ==>	\$ 70.00 /cwt
F	Loose or Uncrated Shipments or Shipments requiring Special Handling to ==>	Show Site ==>	\$ 85.00 /cwt
L	Late freight to the warehouse	Advance Warehouse ==>	\$ 123.00 /cwt
M	Off Target to Show Site	Show Site ==>	\$ 107.00 /cwt

Add 25% for each handling if your shipment arrives or is shipped before 8:00 A.M. or after 3:00 P.M. Monday through Friday or anytime Saturday or Sunday, or if scheduling necessitates overtime move-in of freight in advance at our warehouse.

MATERIAL HANDLING PAYMENT CALCULATION

RATE CATEGORY	NUMBER of PIECES	WEIGHT (Minimum 200 lbs.)	RATE	TOTAL
Shipment 1	_____	_____	X _____ /cwt	= \$ _____
Shipment 2	_____	_____	X _____ /cwt	= \$ _____
Shipment 3	_____	_____	X _____ /cwt	= \$ _____
Shipment 4	_____	_____	X _____ /cwt	= \$ _____
Shipment 5	_____	_____	X _____ /cwt	= \$ _____

No credit will be given after close of event on items or services ordered but not received. If you have a problem please see Geo. E. Fern Co. Service Desk Personnel at the event site prior to leaving.

See reverse for complete freight terms and conditions.

Yes, I have completed and enclosed the Payment Authorization form. **TOTAL \$ _____**

Name of Event **ALABAMA COUNCIL CONFERENCE 05-09506-10** Booth Number _____

Firm Name _____ Phone (____) _____ Fax (____) _____

Address _____ E-Mail _____
 Street City, State Zip Code

Print/Type Name _____ Signature _____ Date _____

FM12M901

(Must be received in our office by deadline) 12-002

MATERIAL HANDLING TERMS AND CONDITIONS

STRAIGHT TIME RATES QUOTED are for Monday through Friday 8:00 A.M. - 3:00 P.M. OVERTIME will be charged before 8:00 A.M. and after 3:00 P.M. on weekdays and on Saturday, Sunday, or Holidays.

RATES APPLY to each pound with a 200 lb. minimum and are based on the actual or estimated INBOUND weight. No allowance will be made for attrition during the convention. Each shipment is considered separately. NO cumulative weights will be allowed on minimums, split shipments, free astrays, etc. Special service rates will not be split for mixed shipments.

SHIPMENTS OR EQUIPMENT REQUIRING SPECIAL HANDLING at the convention facility will be subject to a surcharge as indicated on the freight rate schedule. This classification shall be applied to, but not limited to, van shipments or shipments which are packed in such a manner as to require unloading by hand (i.e., loose display parts, uncrated equipment not delivered on a flat bed truck, etc.) Material will be unloaded from vans, exhibitor's truck, or trucks of others at the convention facility, delivered to the exhibitor's booth, picked up at the close of the show, moved to the loading area and reloaded on trucks. It is incumbent on the exhibitor to provide written and accurate weight information on each shipment. Shipments received without receipts or freight bills such as UPS or U.S. Mail will be delivered to the booth without guarantee of piece count or condition. No liability will be assumed for such shipments.

SPECIAL SERVICES AND RATES - George E. Fern Co. will provide steel banding services at \$1.50 per lin. ft. as well as shrink wrap services for packaging of displays and equipment at \$45.00 per skid-shrink wrap. Please see the George E. Fern Co. Service Desk. Fork lifts and drivers are available for spotting equipment in the booth at prevailing rates for equipment and labor. Mobile equipment will be moved into and out of the exhibit facility for \$100.00 per round trip.

COLLECT SHIPMENTS may be refused or accepted at the option of the George E. Fern Co. In cases where the George E. Fern Co. elects to receive such shipments, the responsible exhibitor or shipper will be notified immediately and payment in full for all charges due must be wired to the George E. Fern Co. within 24 hours. A twenty-five percent (25%) special service surcharge will be added to the freight bill for handling any consignments under these conditions. A \$10.00 MINIMUM fee will apply to this service.

HAULING TO OR FROM LOCAL FACILITIES will be charged at prevailing hourly rates. In addition, appropriate weight charges for services rendered in accordance with the freight rate schedule will be applied.

INBOUND AND OUTBOUND TRAFFIC SCHEDULES are the responsibility of the George E. Fern Co. To assure orderly and expeditious handling of exhibit material into and out of the convention hall, it is suggested that exhibitors, including local companies, clear all movement of exhibit material through the George E. Fern Co., who is prepared to handle local pickups and deliveries on a co-ordinated schedule. In order to minimize congestion and comply with union requirements all shipments should be channeled through the George E. Fern Co.

EMPTY CONTAINER STORAGE - Properly labeled empty containers of freight handled by the George E. Fern Co. will be removed and returned to the booth; empty labels will be available at the service desk. Affixing labels is the sole responsibility of the Exhibitor or representative who must remove or obliterate all old labels. **The George E. Fern Co. assumes no responsibility** for removal of containers with old empty storage labels and without George E. Fern Co. labels, improper information on empty labels, or valuables stored in containers with empty labels. Handling of empty containers of Freight not brought in by the George E. Fern Co. may be available at an additional charge, predicated upon availability of storage space.

OUTBOUND SHIPPING INSTRUCTIONS should be given to the George E. Fern Co. at the Convention Center Service area during the Exposition or immediately after its close. If outbound shipping information is available prior to show commencement, forward instructions to the George E. Fern Co. All bills of lading and shipping instructions covering outbound shipments will be checked at the time of actual loading and corrections made where discrepancies exist. Freight remaining on the exhibit floor without proper instructions for disposition will be removed by the George E. Fern Co. and shipped with the information available at the time. The George E. Fern Co. will not be liable for shipping errors subsequent to the convention unless it has specific written instructions and has failed to honor them. The condition, count, and contents of the materials found in the booth at the time of actual removal will be final and binding and the right is reserved to alter Exhibitor's bill of lading to reflect actual condition, count, and contents found.

DAMAGE TO EXHIBITS while they are being loaded, unloaded or conveyed to the various booths or common carrier by the George E. Fern Co. will be its responsibility. The George E. Fern Co. WILL NOT be responsible for damage to materials improperly packed, concealed damage, loss or theft of exhibitors materials after same have been delivered to the booth, or before materials have been picked up for loading out of the booth. In any case, the liability of the George E. Fern Co. is limited to \$.10 per pound per article, with a maximum of \$50.00 per item, and a maximum of \$1000.00 per shipment. The shipper is encouraged to make arrangements with its insurance carrier if values of articles of shipments are in excess of those stated above.

EXHIBIT LOSS OR DISAPPEARANCE - The George E. Fern Co. and its subcontractors are not, and cannot be, responsible for loss or disappearance of the material of the exhibitor after such material has been delivered to the Exhibitor's booth. Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the applicable booth by the George E. Fern Co. or its subcontractors, and the arrival of Exhibitor's representative at the booth. During such time the shipment(s) will be left unattended in the booth. The George E. Fern Co. and its subcontractors shall not be responsible for any loss or damage that may occur during such period.

Similarly, the George E. Fern Co. and its subcontractors cannot be responsible for loss or disappearance of Exhibitor's material before Exhibitor's material is picked up from the Exhibitor's booth for loading after the exhibition. All bills-of-lading covering outgoing shipments that are given to the George E. Fern Co. by the Exhibitor will be checked at the time of pick-up from the booth, and corrections will be made at such time if discrepancies exist. Relative to outgoing shipments, it is possible that there will be a lapse of time between the completion of the packing and the pick up of material from the booths for loading onto a carrier, and during such time the shipment(s) will be left unattended in the booth. The George E. Fern Co. and its subcontractors shall not be responsible for any loss or damage that may occur during such period. The George E. Fern Co. and its subcontractors will adjust the quantities of items on any bill-of-lading submitted to the George E. Fern Co. or its subcontractors to conform to the actual count of such items in the booth at the time of pick-up and shipment.

DISPUTES -In the event of any dispute between an Exhibitor and the George E. Fern Co. relative to any loss of or damage to such Exhibitor's material, such Exhibitor shall not be entitled to and shall not withhold payment of any amount due to the George E. Fern Co. for any services provided by the George E. Fern Co. as any offset against the amount of any alleged loss or damage. Instead, such Exhibitor shall pay the George E. Fern Co. within thirty days from the close of the exhibition to which Exhibitor's shipment(s) relate(s) for all service, and such Exhibitor shall pursue any claim against the George E. Fern Co. independently as a completely separate transaction to be resolved on its own merits. No claims for loss or damage will be considered until payment in full for all services performed by the George E. Fern Co. has been received.

INSURANCE - Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, theft and all hazards from the time shipment is made prior to the show until shipments are returned after the show.

EXHIBITS TO BE STORED will be charged at a rate of \$.05 /lb. per month, with a minimum monthly rate of \$30.00 or fraction thereof. No charge for storage will be made for inbound shipments when received 30 days prior to the show.

EXHIBIT MATERIAL RUSH

ADVANCE WAREHOUSE

TO: _____

GEORGE FERN CO
2100 RICHARD ARRINGTON JR BLVD N
DOCK 1
BIRMINGHAM, AL 35203
ATTN: EXHIBIT DRAYAGE DIVISION

SHOW NAME: ACCMHB

BOOTH NUMBER: _____

SHIPMENT SHOULD ARRIVE ON
OR BEFORE: May 10th by 3pm

EXHIBIT MATERIAL RUSH

ADVANCE WAREHOUSE

TO: _____

GEORGE FERN CO
2100 RICHARD ARRINGTON JR BLVD N
DOCK 1
BIRMINGHAM, AL 35203
ATTN: EXHIBIT DRAYAGE DIVISION

SHOW NAME: ACCMHB

BOOTH NUMBER: _____

SHIPMENT SHOULD ARRIVE ON
OR BEFORE: May 10th by 3pm

EXHIBIT MATERIAL RUSH

ADVANCE WAREHOUSE

TO: _____

GEORGE FERN CO
2100 RICHARD ARRINGTON JR BLVD N
DOCK 1
BIRMINGHAM, AL 35203
ATTN: EXHIBIT DRAYAGE DIVISION

SHOW NAME: ACCMHB

BOOTH NUMBER: _____

SHIPMENT SHOULD ARRIVE ON
OR BEFORE: May 10th by 3pm

EXHIBIT MATERIAL RUSH

ADVANCE WAREHOUSE

TO: _____

GEORGE FERN CO
2100 RICHARD ARRINGTON JR BLVD N
DOCK 1
BIRMINGHAM, AL 35203
ATTN: EXHIBIT DRAYAGE DIVISION

SHOW NAME: ACCMHB

BOOTH NUMBER: _____

SHIPMENT SHOULD ARRIVE ON
OR BEFORE: May 10th by 3pm

EXHIBIT MATERIAL RUSH

SHIPMENTS TO SHOW SITE

TO: _____

George Fern Co
C/O BJCC DOCK #1
2100 RICHARD ARRINGTON JR BLVD N.
BIRMINGHAM, AL 35203

SHOW NAME: ACCMHB

BOOTH NUMBER: _____

SHIPMENT WILL BE ACCEPTED
BEGINNING: May 12th after 8am
(DO NOT DELIVER BEFORE)

EXHIBIT MATERIAL RUSH

SHIPMENTS TO SHOW SITE

TO: _____

George Fern Co
C/O BJCC DOCK #1
2100 RICHARD ARRINGTON JR BLVD N.
BIRMINGHAM, AL 35203

SHOW NAME: ACCMHB

BOOTH NUMBER: _____

SHIPMENT WILL BE ACCEPTED
BEGINNING: May 12th after 8am
(DO NOT DELIVER BEFORE)

EXHIBIT MATERIAL RUSH

SHIPMENTS TO SHOW SITE

TO: _____

George Fern Co
C/O BJCC DOCK #1
2100 RICHARD ARRINGTON JR BLVD N.
BIRMINGHAM, AL 35203

SHOW NAME: ACCMHB

BOOTH NUMBER: _____

SHIPMENT WILL BE ACCEPTED
BEGINNING: May 12th after 8am
(DO NOT DELIVER BEFORE)

EXHIBIT MATERIAL RUSH

SHIPMENTS TO SHOW SITE

TO: _____

George Fern Co
C/O BJCC DOCK #1
2100 RICHARD ARRINGTON JR BLVD N.
BIRMINGHAM, AL 35203

SHOW NAME: ACCMHB

BOOTH NUMBER: _____

SHIPMENT WILL BE ACCEPTED
BEGINNING: May 12th after 8am
(DO NOT DELIVER BEFORE)

Return to:

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

DEADLINE for return of this form: April 28, 2010

125 FERNCO DRIVE * NASHVILLE, TN 37207-3904

TELEPHONE 615/256-0357 * FAX 615/256-0490

Thank You

We have reviewed the attached order forms but DO NOT need services or materials from the George Fern Co. for this event. Should our requirements change, we understand that we can order equipment and services at the show, at the prevailing floor order prices.

Our Company Name is _____

Our Booth Number is _____

(Please return this form promptly so that you will not receive follow up communications)

Name of Event **ALABAMA COUNCIL CONFERENCE 05-09506-10** Booth Number _____

Firm Name _____ Phone(____) _____ Fax (____) _____

Address _____ E-Mail _____
Street City, State Zip Code

Print/Type Name _____ Signature _____ Date _____

(Must be received in our office by deadline)

George Fern Company

Expositions • Corporate Events • Exhibits

Nationwide

125 FERNCO DRIVE * NASHVILLE, TN 37207-3904
TELEPHONE 615/256-0357 * FAX 615/256-0490

OUTBOUND BILL OF LADING AND SHIPPING LABELS

Send back to us before:

May 7th by 5:00pm

or return to the exhibitor service desk by: N/A

Every outbound shipment requires a Geo. E. Fern Co. Bill of Lading for each destination.
Each shipment must also be labeled.

The Geo. E. Fern Co. will prepare your Bill of Lading with shipping label. Please complete the following information and return this form to the above address.
PLEASE COMPLETE & RETURN THIS FORM AS QUICKLY AS POSSIBLE TO AVOID LONG LINES AT THE CLOSE OF THE SHOW.

Ship to: Company name _____
Address _____
City _____ State _____ Zipcode _____
Attn: _____ Telephone _____

Freight

Charges to: Company name _____
Address _____
City _____ State _____ Zipcode _____
Attn: _____ Telephone _____

Quantity of Labels Required: _____

Method of Shipment: (Carrier Name)

Common Carrier _____
Van Lines _____
Air Freight _____
Other _____

(OUR HOUSE CARRIER IS:
Pilot Freight System.
YOU MAY USE ANOTHER CARRIER OF
YOUR CHOICE, HOWEVER YOU WILL
NEED TO SCHEDULE THE PICK UP.
ALL FREIGHT CARRIERS MUST BE
CHECKED IN NO LATER THAN:
May 13th by 1:30 pm).

ONCE YOUR SHIPMENT IS PACKED/LABELED AND READY TO SHIP, PLEASE RETURN THE BILL OF LADING (COMPLETE WITH PIECE COUNT & WEIGHT) TO THE EXHIBITOR SERVICE DESK

Name of Event ALABAMA COUNCIL CONFERENCE 05-09506-10 Booth Number _____
Firm Name _____ Phone(____) _____ Fax(____) _____
Address _____ E-Mail _____
Print/Type Name _____ Signature _____ Date _____
FMOBM002 (Must be received in our office by deadline)